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## Invitation to Bid (ITB) Olde Port Beach Stair Repair and Concrete Work

### Proposed Timeline:

Invitation to Bid Released	Thursday February 1 <sup>st</sup> , 2024
Optional Pre-Bid Site Visit	Thursday February 15 <sup>th</sup> , 2024 @ 10:00 am
Deadline to Ask Questions	Friday, February 16 <sup>th</sup> , 2024 @ 12:00 pm
<b>Sealed Bids Due &amp; Bid Opening</b>	<b>Thursday, February 22<sup>st</sup>, 2024 @ 1:30 pm</b>
Contract Awarded	Tuesday, February 27 <sup>th</sup> , 2024
Preferred Work Period	March – May, 2024

- Mandatory pre-bid site visit:  
**Time and date listed above for “Optional Pre-Bid Site Visit”**  
Meet at the Olde Port Beach Stairs (across from lift station) on Avila Beach Drive.
- Faxed or emailed bids will not be accepted. Sealed bids are due no later than:  
**Time and date listed above for “Sealed Bids Due & Bid Opening”**
- Bid opening is public and will take place at the Harbor District Main Office (3950 Avila Beach Dr., Avila Beach)
- To submit a bid, complete the “Bid Form” and return this entire packet in a sealed envelope plainly marked:  
**“BID – OLDE PORT BEACH STAIRS”**  
**Failure to display this on your sealed bid envelope may result in bid disqualification.**

### Delivery of Bids:

(Please note USPS express mail is **not** available to the Harbor Office)

**Fed Ex or other Express mail service:**

Port San Luis Harbor District  
3950 Avila Beach Drive  
Avila Beach, CA 93424  
Phone: (805)-595-5410

**US Postal Service:**

*(It is advisable to ensure USPS delivery 1 day prior to bid opening.)*  
Port San Luis Harbor District  
PO Box 249  
Avila Beach, CA 93424

**Please submit questions or comments about this solicitation to the Facilities Manager:**

Chris Munson  
(805) 595-5419 or [chrism@portsanluis.com](mailto:chrism@portsanluis.com)

## **Project Scope**

Port San Luis Harbor District (District) is requesting sealed bids make repairs and improvements to the Olde Port Beach stairs, located in Avila Beach, CA. The revetment which supports the stairs was undermined and the base of the stairs was damaged during storms in 2023.

The scope of the project includes:

- Fully fill voids under existing stair wood columns with shotcrete.
- Remove existing wood, miscellaneous steel & loose concrete at existing lower landing.
- Place new concrete landing over the existing concrete pad.
- Provide/install new guardrail & stinger support brackets.
- Properly dispose of debris and cleanup worksite.

See **Exhibit A** for plans and specifications.

The Harbor District would like the work to be completed before the busy summer season, preferably before Memorial Day weekend (May 27).

The contractor will need to schedule work to avoid high tides and swells since waves can reach the stairs during the winter and spring.

Old Port Beach contains a vehicle ramp which may be used during the project to access the stairs from the beach.

This project is part of the FEMA Public Assistance Program and will include the required contract clauses as detailed in **Exhibit B**.



**Figure 1. Voids under stairs**



**Figure 2. Damaged wooden base to stairs**

## **Instructions to Bidders**

- 1 **GENERAL:** The District reserves the right to reject any and all bids and waive any informalities. The District also reserves the right to award, not award, or re-bid the project.
- 2 **SPECIFICATIONS:** See **Exhibit A** for “Olde Port West Stairs” specifications.
- 3 **PLAN:** See **Exhibit A** for “Olde Port West Stairs” repair plan.
- 4 **EXISTING CONDITIONS:** Each contractor shall have examined or researched the existing conditions of the site before bidding and shall be responsible for having acquired full knowledge of the job and of all conditions affecting it. No variations or allowances from the contract sum will be made because of lack of such examination.
- 5 **WARRANTY:** The Contractor shall warranty the materials and workmanship following construction for a period of one (1) year following the date a Notice of Completion for the project is received by the Harbor District and shall repair any defects identified during the warranty period.
- 6 **RATES:** Prevailing wage rates apply for this project. Certified payroll forms must be provided to the Harbor District for payment. Contractors must comply with SB 854 (see Item 13, below) and must be registered with the Department of Industrial Relations (DIR). Electronic certified payroll records must also be submitted to the Labor Commissioner using the DIR’s online system (<https://www.dir.ca.gov/Public-Works/Certified-Payroll-Reporting.html>). The District shall provide Contractor with the DIR Project ID, or PWC-100 number, at time the Notice to Proceed is given.
- 7 **COMPLETION OF WORK:** Project work shall commence within 30 days after receipt of Notice to Proceed from the District. All work to be completed within ten (10) consecutive days of commencement. All work to be completed by May 24, 2024, unless an alternative schedule agreed upon.
- 8 **WORKING TIME:** Daily work activities shall begin no earlier than 7:00 a.m. and shall conclude no later than 5:00 p.m. Weekend days and holidays are to be avoided.
- 9 **STAGING AREA:** The District will provide an equipment staging area for the Contractor.
- 10 **RESTROOM FACILITIES:** Public restroom facilities are accessible at Olde Port Beach.
- 11 **PROTECTION OF WORK AREA:** Contractor to assure no asphalt, sealant, paint, foreign materials, debris, oils, greases, fluids, etc., are deposited in any open drainage culvert or storm drain. Work area to be properly secured to keep the general public away from surfaces until completely dry.
- 12 **INSURANCE REQUIREMENTS:** Liability insurance in the amount of \$1,000,000 with the District named as an “Additional Insured” will be required. A copy of certification is required before work begins. Proof of workers compensation also required prior to commencement of work.
- 13 **PERMITS:** The District will not require any permits. The District has standing permits to allow repairs to the stairs.
- 14 **LICENSES** Contractor shall have a valid class A or B contractor’s license in good standing at the time of bid opening and work performance.

15 **SENATE BILL 854 COMPLIANCE:** Effective March 1, 2014, Senate Bill 854 requires contractors to comply with the following:

Contractor agrees, in accordance with Section 1771.1 of the California Labor Code, that contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in this chapter, unless currently registered and qualified to perform public work pursuant to Section 1725.5. It is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded.

No contractor or subcontractor may be awarded a contract for public work on a public works project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations pursuant to California Labor Code section 1725.5. Contractor agrees, in accordance with Section 1771.4 of the California Labor Code, this Project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

16 **FEMA PUBLIC ASSISTANCE PROGRAM COMPLIANCE:** See **Exhibit B.**

17 **CALIFORNIA AIR RESOURCES BOARD COMPLIANCE:** Starting January 1, 2024, under the revised In-Use Off-Road Diesel-Fueled Fleet regulations, Public Works Awarding Bodies will now be required to obtain valid Certificates of Reported Compliance (“CRC”) from all contractors and listed subcontractors before awarding the project.

- For a project involving the use of vehicles subject to the regulation, the prime contractor or public works awarding body must obtain copies of the valid Certificate of Reported Compliance (Certificate) for the fleets and subcontractors that are listed in the contract.
- Certificates must be obtained prior to awarding or renewing a contract.
- Noncompliant fleets, i.e., those without a valid Certificate, are prohibited from being contracted.

18 **PRE-BID CONFERENCE** – An **OPTIONAL** pre-bid conference will be held to discuss all relevant issues associated with the ITB. Meeting location of pre-bid conference will be at the project location, located at Olde Port Beach West Stairs on Avila Beach Drive, Avila Beach, CA 93424 (across from lift station). The time and date for this pre-bid conference are provided on the first page of this bid packet, indicated in **“Optional Pre-Bid Site Visit.”** Alternative site visits may be scheduled, subject to staff availability, but must be scheduled and completed prior to the optional pre-site visit.

19 **BID SUBMISSION, OPENING, AND WITHDRAWAL:** To submit a bid, complete and return this entire Invitation to Bid packet before the date and time indicated in **“Sealed Bids Due & Bid Opening”** found on the first page of this packet. No bids received after the time specified in the Invitation to Bid will be considered. All bids will be opened and declared publicly. The bid shall remain valid for thirty (30) days following bid opening. A bidder may withdraw their bid without prejudice before the time of bid opening by submitting a written request to the Facilities Manager for its withdrawal.

20 **BID DETERMINATION:** The District intends to award the contract to the lowest responsible, responsive bidder which shall be the lowest bid price on the base contract without consideration of the prices for additive items. To be considered a responsive bid, bidders must bid on **all** items listed on the Bid Form. Unit costs for additives will not be included in the total calculation of the Base Bid price. The unit cost field is included if the District chooses to authorize additional work on other areas not previously identified in the current project scope; the unit cost field shall not be used to modify, augment, or prorate the actual square footage of the identified project area. Prior to commencing any additional work or billing for additional costs above the base contract amount, Contractor must receive written approval by the District’s representative.

**Bid Form – Olde Port Beach Stair Repair and Concrete Work ITB**

The undersigned contractor has carefully checked all figures in this proposal against the above requirements and specifications. All taxes and any fees shall be included in total cost. The undersigned agrees to accept as full payment the following sum identified by the BID amount:

**BID:** \$ \_\_\_\_\_

**Projected Start Date** \_\_\_\_\_

**Company Name** \_\_\_\_\_

**Contractor's Name** \_\_\_\_\_

**Contractor's Signature** \_\_\_\_\_

**Contractor's License #** \_\_\_\_\_

**Public Works Registration #** \_\_\_\_\_

**Business Mailing Address** \_\_\_\_\_

**Phone Number** \_\_\_\_\_

**Email** \_\_\_\_\_

**Date Submitted** \_\_\_\_\_

**Enclosures:**

- Description
- Exhibit A – Port San Luis - Olde Port West Stairs Plans
- Exhibit B – FEMA Required Contract Clauses

**Received (Contractor to Initial)**  
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