

**PORT SAN LUIS HARBOR DISTRICT  
RULES, REGULATIONS & INFORMATION FOR  
SPECIAL EVENT PERMITS**

- 1) Access for other visitors must not be impeded. A Special Event Permit is authorization for your private event to take place on District property and does not grant exclusive use. It is recommended that you choose less visited sites and schedule your event early or late in the day if you wish to increase the privacy of your event.
- 2) Available parking is limited, often crowded and not guaranteed. Parking spaces may not be reserved or held. Car pooling or van shuttles are highly recommended during the summer months.
- 3) Certain types of events have hour limitations, so please plan accordingly. This limitation shall include set-up and breakdown time.
- 4) Special Event Permits may be denied during periods of heavy use, (e.g., Memorial Day weekend, Labor Day weekend, 4th of July weekend, and other weekends during peak season March 15 - October 15).
- 5) The District may limit the number of permits issued. In no case shall multiple permits be issued for the same area on the same day.
- 6) Use of fireworks is strictly prohibited.
- 7) Roping off of areas is prohibited.
- 8) Enclosed tents are prohibited. (portable pop-up canopies, such as EZ-ups, are allowed)
- 9) The use of special equipment, such as canopies, arches, chairs, volleyball nets or other decorations may require further review and are only allowed by certain types of Special Event Permits. Equipment must be identified on the Special Event Permit Application and the District must authorize use of such equipment.
- 10) Applicant should be aware that high tides impact the area of beach available for use. **At no time shall any special equipment, including but not limited to items listed above, occupy more than fifty percent (50%) of the area between the revetment and the high water mark.**
- 11) **At no time shall the special equipment extend more that seventy-five feet in width along the beach front.**
- 12) Special conveyances, including, but not limited to, horse drawn carriages, electric carts, portable dance floors, and hot air balloons, are prohibited.
- 13) Bonfires (except for use of seasonally placed District fire rings on Olde Port Beach), candles, sky lanterns and other forms of open flame are prohibited. District provided fire rings prohibit the burning of treated wood, pallets, or wood with nails. Towable BBQs are not allowed on District beaches. Tiki torches may be allowed on Olde Port Beach if identified on the Special Event Permit and with District permission. Small, hand-carried BBQs may be used on District beaches. All coals and ashes must be properly disposed of in the District's ash barrels or fire rings.

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- 14) In respect of other visitors, amplified music is prohibited. Exceptions may be made for use of battery operated, portable 'boom boxes' and small, wireless microphone/speaker systems that does not disturb other visitors. Large standing speakers, disk jockey stands, public address systems or any other type of amplified device are prohibited on District property.
- 15) The District may allow unplugged, low volume acoustic music that does not disturb other visitors.
- 16) To protect parklands and wildlife, the releasing of balloons, doves or butterflies and the throwing of rice, birdseed, flower petals, confetti or other natural or artificial material is not allowed.
- 17) Affixing directional signage to existing buildings, property, signs, poles or plants is not allowed. Any posted signs will be removed immediately by District personnel.
- 18) Alcohol consumption is not permitted on District beaches.
- 19) Glass containers are not allowed on the beach.
- 20) Vehicles are not allowed on the beach. Set-up and breakdown of any approved equipment must be carried on and off the beach.
- 21) Generators and cords are not allowed on the beach.
- 22) All trash associated with your special event must be bagged and removed from District property. Please make certain that someone in your group is assigned to remove trash and decorations after your event or you will be billed for staff overtime at the rate stated in Chapter 4 Code of Ordinances.
- 23) Other prohibited acts include:
  - a. No hole digging
  - b. No spot lighting
  - c. No gray or black water dumping
  - d. No dogs or other animals, except for service animals, on Avila Beach between the hours of 10 a.m. and 5 p.m.
- 24) Applicant should be aware that dogs are allowed on Avila Beach after 5 p.m. and before 10 a.m., and are allowed on Olde Port Beach at anytime.
- 25) District reserves the right to update, change, modify or amend these rules and regulations at any time.