



## HARBOR COMMISSION BOARD MEETING

Minutes  
May 23, 2023  
5:00 PM

Coastal Gateway Building  
3900 Avila Beach Drive, Avila Beach, CA 93424

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### MINUTES

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#### CALL TO ORDER / ROLL CALL

**Call to Order:** President Matakovich called the Meeting to order at 5:02 PM.

Commissioners Present Mary Matakovich, Bob Vessely, and Bill Barrow

Commissioners Absent: Jim Blecha, Drew Brandy

Staff Present Suzy Watkins, Harbor Director

Legal Counsel Present Ty Green, Linda Somers Smith

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**PUBLIC COMMENT:** President Matakovich called for public comment on the Closed Session items, of which there was none.

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#### ADJOURN TO CLOSED SESSION

President Matakovich adjourned to Closed Session at 5:05 PM.

**Pursuant to Government Code §54957.6:** Conference with labor negotiators. Agency designated representative: Harbor Director Suzy Watkins. Employee Organization: Service Employees International Union, Local 620.

**Pursuant to Government Code §54957.6:** Conference with labor negotiators. Agency designated representatives: Harbor Director Suzy Watkins. Employee Organization: Port San Luis Harbor Patrol Officers Association.

**Pursuant to Government Code §54956.8: Conference with Real Property Negotiators.** Property: Port San Luis Yacht Club. Agency negotiators: Suzy Watkins, Harbor Director. Negotiating Parties: Port San Luis Harbor District; Port San Luis Yacht Club. Under negotiation: price and terms of the lease.

**Pursuant to Government Code §54956.9(d)(1):** Conference with District Counsel existing litigation. Tome vs. Port San Luis Harbor District.

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#### ADJOURN TO OPEN SESSION

The Board adjourned and President Matakovich reconvened the meeting to Open Session at 6:00 PM.

#### **Report on Closed Session:**

President Matakovich reported that direction was given to Staff.

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## PRESENTATION

**Resolution 23-06:** Adopt Resolution 23-06 to commend and thank Bill Gaalswyk for his 15 years of service to the District.

**Public Comment:** President Matakovich called for public comment and there was none.

**Action:** Commissioner Matakovich moved to adopt Resolution 23-06, waived the reading, commending and thanking Bill Gaalswyk on his 15 years of service to the District; seconded by Commissioner Vessely. Resolution 23-06 was adopted by a roll call vote of 3-0.

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**PUBLIC COMMENT:** President Matakovich called for public comment on items not on the agenda and the following commented:

- Alicia Avina, Owner, Avila Beach Paddlesports; resident of San Luis Obispo
  - Dr. Brian Fields
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## ROLL CALL / FLAG SALUTE / PUBLIC COMMENT

<u>Commissioners Present</u>	Mary Matakovich, Bob Vessely and Bill Barrow
<u>Commissioners Absent:</u>	Jim Blecha, Drew Brandy
<u>Staff Present</u>	Suzy Watkins, Harbor Director; Jenn Dance, Business Manager; Chris Munson, Facilities Manager; Matt Ashton, Chief Harbor Patrol
<u>Legal Counsel Present</u>	Ty Green

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## CONSENT ITEMS

**A. Activity Reports:** April 2023; receive and file.

**B. Treasurer's Report:** March 2022; receive and file.

**C. Monthly Payables:** April 2023 check register; receive and file.

**D. Minutes:** April 25, 2023, Minutes; recommend approval.

**E. 3<sup>RD</sup> Quarter Financial Statements:** Receive and file.

**F. 3<sup>rd</sup> Quarter Rent Report:** Quarterly update; receive and file.

**G. Avila Pier Update:** Overview of project's current status; receive and file.

**H. Coastal Gateway HVAC Invitation to Bid (ITB) Award:** Review results of ITB and award contract; recommend approval.

Commissioner Vessely commented on Consent Item D – Draft Minutes, Discussion Item D “Update on Discontinued Seasonal Fire Ring Program”, correct the members of the Fire Ring Program Ad Hoc Committee, Commissioner Blecha and Commissioner Vessely are heading the program, not Commissioner Brandy.

**Public Comment:** President Matakovich called for public comment on Consent Items A through H, and there was none.

**Action:** Commissioner Barrow moved to approve Consent Items A through H and D as amended; seconded by Commissioner Vessely. Motion passed 3-0.

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## DISCUSSION ITEMS

**A. Update of Jr. Lifeguard Monthly Revocable License:** Recommend approval.

Business Manager Jennifer Dance presented the Staff Report and answered questions of the Board.

**Public Comment:** President Matakovich called for public comment, and the following commented:

- Kevin Watkins, resident of Arroyo Grande
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- Phillip Toriello, resident of Avila Beach
- John Harmse, resident of San Luis Obispo
- **Action:** Commissioner Barrow moved to approve the issuance of a renewed license to the Avila Beach Junior Lifeguard Program to run a Junior Lifeguard Program on Avila Beach; seconded by Commissioner Vessely. Motion passed 3-0.

**B. Flying Flags Avila Beach Update and Next Phase Concepts:** Receive and file.

Harbor Director Suzy Watkins presented the Staff Report.

Tim Kihm, TK Consulting, representing Red Tail and Highway West Vacations, delivered a presentation and answered questions of the Board.

Lathan Ford, Operations, Flying Flags Avila Beach, answered questions of the Board.

**Public Comment:** President Matakovich called for public comment, and the following commented:

- Kevin Watkins, resident of Arroyo Grande

**Action:** Action not required.

**C. Strategic Planning Committee Meeting Summary:** Review and provide input.

President Matakovich presented the Staff Report and answered questions of the Board.

**Public Comment:** President Matakovich called for public comment, and there was none.

**Action:** It was the consensus of the Board to postpone this Agenda item to the June Harbor Commission Meeting.

**D. Fiscal Year 2023-24 Preliminary Budget:** Resolution 23-07 adopting preliminary budget; recommend approval.

Harbor Director Suzy Watkins presented the Staff Report and answered questions of the Board.

**Public Comment:** President Matakovich called for public comment, and there was none.

**Action:** Commissioner Vessely moved to adopt Resolution 23-07, waived the reading to adopt the Preliminary Budget for Fiscal Year 2023-24; seconded by Commissioner Barrow. Resolution 23-07 was adopted by a roll call vote of 3-0.

**E. Budget Adjustment - Wastewater Expenses:** Recommend approval.

**Public Comment:** President Matakovich called for public comment, and there was none.

**Action:** Commissioner Vessely moved to approve a budgetary transfer allocating an additional \$145,000.00 to the Sewer operating budget line item, funding source Operating Reserves, to be used for increased operations and maintenance costs; seconded by Commissioner Barrow. Motion passed 3-0.

**COMMUNICATIONS**

- Commissioner Vessely reported on California Coastal Commission's Informational Briefing on Offshore Wind.
- Harbor Director Suzy Watkins gave an overview of the offshore wind workshops and conference that were attended by Commissioner Vessely and herself, the week of May 8<sup>th</sup> in Sacramento. Also, during the CMANC meeting last week in Morro Bay, new officers were elected and there will be a new President coming in July 1<sup>st</sup>. The Port is recruiting for the Support Services Position and a Pier Crew Lead. Army Corps of Engineers are due to come back in the following weeks; waiting on a weather window, allowing the barges to come up.
- Commissioner Matakovich suggested that the Board be kept in the loop, as an informational agenda item about the offshore wind developments.

**ADJOURNMENT**

The Meeting adjourned at 8:26 PM to the next regularly scheduled Meeting on Tuesday, June 27, 2023, at 6:00 PM.



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Mary Matakovich, President

Attest:



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Jim Blecha, Secretary