



## HARBOR COMMISSION BOARD MEETING

Minutes  
April 25, 2023  
5:00 PM

Coastal Gateway Building  
3900 Avila Beach Drive, Avila Beach, CA 93424

---

### MINUTES

---

#### CALL TO ORDER / ROLL CALL

**Call to Order:** President Matakovich called the Meeting to order at 5:01 PM.

Commissioners Present            Mary Matakovich, Bob Vessely, Jim Blecha, Bill Barrow, and Drew Brandy

Commissioners Absent:            None

Staff Present                        Suzy Watkins, Harbor Director;

Legal Counsel Present            Ty Green, Linda Somers Smith

---

**PUBLIC COMMENT:** President Matakovich called for public comment on the Closed Session items, of which there was none.

---

#### ADJOURN TO CLOSED SESSION

President Matakovich adjourned to Closed Session at 5:01 PM.

**Pursuant to Government Code §54957.6:** Conference with labor negotiators. Agency designated representative: Harbor Director Suzy Watkins. Employee Organization: Service Employees International Union, Local 620.

**Pursuant to Government Code §54957.6:** Conference with labor negotiators. Agency designated representatives: Harbor Director Suzy Watkins. Employee Organization: Port San Luis Harbor Patrol Officers Association.

**Pursuant to Government Code §54956.8: Conference with Real Property Negotiators.** Property: Point San Luis Lighthouse. Agency negotiators: Suzy Watkins, Harbor Director. Negotiating Parties: Port San Luis Harbor District; Point San Luis Lighthouse Keepers. Under negotiation: price and terms of the lease.

**Pursuant to Government Code §54956.8: Conference with Real Property Negotiators.** Property: One (1) Acre Foot Per Year of the Harbor District Entitlement. Agency negotiators: Suzy Watkins, Harbor Director. Negotiating Parties: Port San Luis Harbor District; San Luis Obispo County. Under negotiation: price and terms of assignment.

---

#### ADJOURN TO OPEN SESSION

The Board adjourned and President Matakovich reconvened the meeting to Open Session at 6:00 PM.

#### **Report on Closed Session:**

President Matakovich stated that the Board had dealt with 3 of the Closed Session Items and will reconvene after the meeting to continue discussion on the 4<sup>th</sup> Closed Session item.

---

## PRESENTATION

**Resolution 23-04:** Adopt Resolution 23-04 to commend and thank Linnette Ganster for her 14 years of service to the District.

Commissioner Vessely moved to adopt Resolution 23-04, commending and thanking Linnette Ganster on her retirement and for her 14 years of service to the District; seconded by Commissioner Brandy. Resolution 23-04 was adopted by a roll call vote of 5-0.

---

**PUBLIC COMMENT:** President Matakovich called for public comment on items not on the agenda and the following commented:

- Tom Swem, San Luis Obispo, Port Captain, San Luis Yacht Club
- 

## ROLL CALL / FLAG SALUTE / PUBLIC COMMENT

<u>Commissioners Present</u>	Mary Matakovich, Bob Vessely, Bill Barrow, Jim Blecha, and Drew Brandy
<u>Commissioners Absent:</u>	None
<u>Staff Present</u>	Suzy Watkins, Harbor Director; Jenn Dance, Business Manager; Chris Munson, Facilities Manager; Matt Ashton, Chief Harbor Patrol
<u>Legal Counsel Present</u>	Ty Green

---

## CONSENT ITEMS

- A. Activity Reports:** March 2023; receive and file.
- B. Treasurer's Report:** February 2023; receive and file.
- C. Monthly Payables:** March 2023 check register; receive and file.
- D. Minutes:** March 28, 2023, Minutes; recommend approval.
- E. Dredge Operations Update:** Receive and file.

**Public Comment:** President Matakovich called for public comment on Consent Items A through E, and there was none.

**Action:** Commissioner Vessely moved to approve the Consent Items not pulled: A, C, and D; seconded by Commissioner Barrow. Motion passed 5-0.

## PULLED CONSENT ITEMS

- B. Treasurer's Report:** February 2023; receive and file.

Treasurer Phil Sexton presented the Treasury Report and answered questions of the Board.

**Action:** Commissioner Blecha moved to approve Consent Item B; seconded by commissioner Barrow. Motion passed 5-0.

- E. Dredge Operations Update:** Receive and file.

Facilities Manager Chris Munson presented the Staff Report and answered questions of the Board.

**Action:** Commissioner Brandy moved to approve Consent Item E; seconded by Commissioner Blecha. Motion passed 5-0.

---

## DISCUSSION ITEMS

- A. Avila Pier Light Pole Replacement Request for Proposals (RFP) Award:** Review results of RFP and award contract; recommend approval.

Facilities Manager Chris Munson presented the Staff Report and answered questions of the Board.

**Public Comment:** President Matakovich called for public comment, and the following commented:

---

- Ron Pigeon, Treasurer, Friends of Avila Pier
- Tom Swem, Port Captain, San Luis Yacht Club

**Action:** Commissioner Blecha moved to approve the authorization of Harbor Director, or designee, to execute a contract with SCL North in an amount up to \$90,000 for the purchase of light posts for Avila Pier; seconded by Commissioner Vessely. Motion passed 5-0.

**B. SGS Avila Pier Contract Adjustment:** Review change cost proposals from Subsea Global Solutions; recommend approval.

Harbor Director Suzy Watkins presented the Staff Report and answered questions of the Board.

Facilities Manager Chris Munson answered questions of the Board.

**Public Comment:** President Matakovich called for public comment, and there was none.

**Action:** Commissioner Blecha moved to approve the authorization of Harbor Director, or designee, to revise contract with Subsea Global Solutions for an additional \$37,481.25, contingent on the contractor agreeing to not seek additional compensation; seconded by Commissioner Vessely. Motion passed 5-0.

**C. Motor Lockers:** Review revised Motor Lockers' design; recommend approval.

Facilities Manager Chris Munson presented the Staff Report and answered questions of the Board.

**Public Comment:** President Matakovich called for public comment, and there was none.

**Action:** Commissioner Brandy moved to approve the revised motor lockers design; seconded by Commissioner Vessely. Motion passed 5-0.

**D. Update on Discontinued Seasonal Fire Ring Program:** Receive and file Staff Report; provide direction.

Harbor Director Suzy Watkins presented the Staff Report and answered questions of the Board.

**Public Comment:** President Matakovich called for public comment, and the following commented:

- Vince Shay, owner of Mermaid Market, resident of Avila Beach
- Evelyn Shay, resident of Avila Beach

**Action:** It was the consensus of the Board to form a Fire Ring Program Ad Hoc Committee, headed by Commissioner Blecha and Commissioner Brandy.

**E. Update of Harbor Patrol Policy Handbook:** Review and approve proposed update to Policy 316 – Outside Agency Assistance.

Chief Harbor Patrol Officer Matt Ashton presented the Staff Report and answered questions of the Board.

**Public Comment:** President Matakovich called for public comment, and there was none.

**Action:** President Matakovich moved to approve proposed changes to Policy 316: Outside Agency Assist; seconded by Commissioner Brandy. Motion passed 5-0.

**F. Resolution 23-05 Amending Title of the Supervising Harbor Patrol Officer:** Recommend approval.

Harbor Director Suzy Watkins presented the Resolution to the Board.

**Public Comment:** President Matakovich called for public comment, and there was none.

**Action:** Commissioner Blecha moved to adopt Resolution 23-05 and waived the reading to identify the title of Harbor Patrol Sergeant as the second-in-command of the Port San Luis Harbor Patrol; seconded by Commissioner Barrow. Resolution 23-05 was adopted by a roll call vote of 5-0.

**Avila Community Plan – Avila Parking Lot Zoning:** Receive and file Staff Report; approve recommendation.

Facilities Manager Chris Munson presented the Staff Report and answered questions of the Board.

**Public Comment:** President Matakovich called for public comment, and there was none.

**Action:** Commissioner Barrow moved to approve the provided Avila Parking Lot draft map as the District's preferred zoning to be presented to the Avila Community Plan; seconded by Commissioner Brandy. Motion passed 5-0.

---

## COMMUNICATIONS

- Commissioner Brandy announced that he and Suzy will be attending the CMANC meeting in Morro Bay the third week of May.
  - President Matakovich invited the Board and management staff to the Coast Guard celebration on Saturday night at the Lighthouse from 6:00 PM to 8:00 PM. President Matakovich thanked the Harbor Director for attending the Port San Luis Yacht Club opening day and requested a monthly activity report from the Harbor Director, and suggested a policy be created for working remotely.
  - Harbor Director Suzy Watkins shared the following: 1) attended the Yacht Club Opening Day and the Commercial Fishermen's Annual Picnic. 2) the dock replacement in the Sport Launch area is currently targeted to be replaced May 15<sup>th</sup> – 24<sup>th</sup>. 3) the Tribune is hosting a panel discussion in Morro Bay on May 4<sup>th</sup>, topic is an overview discussion about wind energy; the panelists are all at the State level. 4) attending the Offshore Wind Summit in Sacramento, and Commissioner Vessely will also be in attendance, 5) the next Budget Workshop is May 15<sup>th</sup> at 10:00 AM.
- 

President Matakovich adjourned Open Session at 8:48 PM.

## ADJOURN TO CLOSED SESSION

President Matakovich reconvened to Closed Session at 8:49 PM.

**Pursuant to Government Code §54957.6:** Conference with labor negotiators. Agency designated representative: Harbor Director Suzy Watkins. Employee Organization: Service Employees International Union, Local 620.

---

## ADJOURN TO OPEN SESSION

The Board ended Closed Session, and President Matakovich reconvened the meeting to Open Session at 9:04 PM.

---

**Report on Closed Session:** President Matakovich reported that Staff was given direction to proceed with negotiations.


---

## ADJOURNMENT

The Meeting adjourned at 9:05 PM to the next regularly scheduled Meeting on Tuesday, May 23, 2023, at 6:00 PM.

  
\_\_\_\_\_  
Mary Matakovich, President

Attest:

  
\_\_\_\_\_  
Jim Blecha, Secretary