



**HARBOR COMMISSION BOARD MEETING**  
**Minutes February 26, 2019**

Commissioners present: Bob Vessely, Bill Barrow, Jim Blecha, Drew Brandy, and Mary Matakovich

Commissioners absent: None

Staff present [for Closed Session]: Andrea Lueker, Harbor Manager; Kristen Stout, Business Manager; Chris Munson, Facilities Manager; Matthew Ashton, Chief Harbor Patrol Officer

Staff present [for Open Session]: Andrea Lueker, Harbor Manager; Kristen Stout, Business Manager; Chris Munson, Facilities Manager; Matthew Ashton, Chief Harbor Patrol Officer

Legal Counsel present: Jeff Minnery (via telephone for Closed Session)

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**CALL TO ORDER / PUBLIC COMMENT**

President Vessely called the meeting to order at 5:36 p.m.

All Commissioners were present.

There was no public comment.

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**CLOSED SESSION**

President Vessely adjourned to closed session at 5:37 p.m., **Pursuant to Government Code §54956.9(a)**: Conference with legal counsel regarding the matter of *Lowry v. Port of San Luis Harbor District*.

**Pursuant to Government Code §54956.9(d)(2)**: Conference with Legal Counsel – Anticipated Litigation. Number of potential cases: 1 (one).

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**ADJOURN TO OPEN SESSION / FLAG SALUTE**

President Vessely reconvened the meeting to open session at 6:06 p.m. There was no action reported out of closed session.

All Commissioners were present.

President Vessely led the flag salute.

### PUBLIC COMMENT

President Vessely called for public comment.

Tom Swem, newly-elected President of Friends of Avila Pier, asked the Board to try to define the Friends of Avila Pier purpose to assist them as they draft their mission statement. Mr. Swem indicated they needed guidance from a fundraising point-of-view so they know what kind of funds will be necessary in the future.

Butch Powers, Commercial Fisherman's Association, asked the Board to please move forward in getting a new motor in Hoist #4.

Travis Evans, Arroyo Grande, spoke on seeing the Saturnia on the beach and his connection with the vessel.

Jessie Barrios, Commercial Fisherman, stated that he sees the positive for expanding the camping with Harbor Terrace, but would also like to see expansions that benefit the fishermen.

Archie Ponds, Commercial Fisherman, stated he was happy that the gear storage removal timeframe was possibly going to be extended. Mr. Ponds also expressed a need to have more restrooms on the pier.

There was no further public comment.

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### CONSENT ITEMS

Consent Items **A, F, G, and K** were pulled for discussion by the Harbor Commission.

President Vessely called for public comment, of which there were none.

Upon a motion made by Commissioner Blecha and seconded by Commissioner Matakovich, the following Consent Items were approved by a vote of 5-0 without discussion:

- B. Treasurer's Report:** December 2018 report was received.
  - C. Monthly Payables:** January 2019 check register was received.
  - D. Minutes:** October 12; October 23; November 8; and November 27, 2018, minutes were approved.
  - E. Lighthouse Keepers:** January 2019 Update; Quarterly Financials (Oct-Dec 2018); Profit and Loss and Balance Sheet (2018) were received.
  - H. 2<sup>nd</sup> Quarter Rent Report:** Report was received.
  - I. 2<sup>nd</sup> Quarter Financial Statements:** Statements were received.
  - J. Fiscal Year 2019-20 Budget:** Budget calendar was approved.
  - L. Harford Landing Parking Lot Seal Coat Invitation to Bid:** Bid was awarded.
  - M. Harford Pier Staff Landing Configuration:** Staff Landing Configuration was received.
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### DISCUSSION OF PULLED CONSENT ITEMS

Following discussion among the Commissioners and staff, the Consent Items below were approved by motions moved, seconded, and carried:

- A. Activity Reports:** January 2019 report was received.
- F. Avila Pier Update:** February 2019 update was received.
- G. Harbor Terrace Project Update:** January 2019 update was received.

Public comment was heard for **Consent Item G** by Butch Powers, Commercial Fisherman's Association, who stated that if staff put dumpsters up by the gear storage area, then fishermen could begin throwing things out.

- K. Avila Beach Community Service District:** Status Report on Wastewater Treatment Plant Alternative was received.

Public comment was heard for **Consent Item K** as follows:

Brad Hagemann, Avila Beach Community Services District (ABCSD), spoke on a proposed meeting between ABCSD and Harbor District. There was consensus amongst the Board to hold the joint meeting on Wednesday, March 13, 2019, at 12:00 p.m.

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**DISCUSSION ITEM A): BOARD OFFICER ELECTIONS POLICY CHANGE: CONSIDER CHANGE TO PORT SAN LUIS POLICY NO. 4015 BOARD OFFICER ELECTIONS; RECOMMEND APPROVAL**

Harbor Manager Andrea Lueker presented the item, went over the key points in the staff report, and answered questions from the Board.

President Vessely called for public comment, of which there was none.

There was no further discussion, and the following action was taken:

**Action:**

Commissioner Blecha moved to approve the revised Port San Luis District Policy No. 4015 – Board Officer Elections as attached and dated February 26, 2019. Commissioner Matakovich seconded, and the motion was carried, 5-0.

**DISCUSSION ITEM B): FISCAL YEAR 2018-19 MID-YEAR BUDGET REVIEW: RECEIVE AND FILE**

Discussion Item B was pulled at the request of staff.

**DISCUSSION ITEM C): POINT SAN LUIS LIGHTHOUSE SPONSORED TROLLEY DAYS: CONSIDER SPONSORSHIP OF LIGHTHOUSE VISITS; RECOMMEND APPROVAL**

Harbor Manager Andrea Lueker presented the item, went over the key points in the staff report, and answered questions from the Board.

Commissioner Blecha stated that it appears that Lighthouse Keepers has the funds to sponsor on their own, without District funds.

Commissioner Matakovich stated that the District amount doesn't cover all of the costs and that the Lighthouse Committee recommended approval of sponsoring Lighthouse visits.

Deborah Foughty, Lighthouse Keepers, informed the Board of the ongoing restoration, landscaping, and transportation projects.

There were no further public comments and the following action was taken:

**Action:**

Commissioner Matakovich moved to approve funding up to \$1,932 of contingency funding to provide two sponsored trolley days serving up to 180 youth to visit the lighthouse. Commissioner Brandy seconded, and the motion carried, 5-0.

**DISCUSSION ITEM D): HARFORD PIER CAMEL DESIGN OPTIONS: REVIEW POTENTIAL OPTIONS FOR CAMELS; PROVIDE DIRECTION TO STAFF**

After a short break, Facilities Manager Chris Munson presented the item, went over the key points in the staff report, and answered questions from the Board.

The Board and staff discussed current camels, presented camel options, and alternate ideas.

President Vessely called for public comment.

Michael Cohen, Commercial Fisherman, stated why not leave it as it is, and that he preferred the tire camels over the corrugated camels.

Jessie Barrios, Commercial Fisherman, spoke of the challenges of the corrugated camels and that the tire camels work for fishermen.

There were no further public comments.

There was consensus amongst the Board that staff should conduct more research and look at other design options.

**DISCUSSION ITEM E): HARFORD PIER OVERVIEW PART 1: REVIEW HARFORD PIER DEVELOPMENT TIMELINE; PROVIDE DIRECTION TO STAFF**

Facilities Manager Chris Munson presented the item, went over the key points in the staff report, and answered questions from the Board.

The Board discussed various items on the timeline and their level of priority, and whether a design consultant is needed to assist in the process.

President Vessely called for public comment.

Butch Powers, Commercial Fisherman's Association, reiterated the importance of having a working hoist.

There were no further public comments.

Harbor Manager Andrea Lueker stated Commercial Fishermen passed a motion to fund the hoist motor, staff was currently working on the camel issue, and that staff would bring funding requests to the Board for a canopy assessment, temporary restrooms, and an analysis of Harford Pier during the budget process.

Ms. Lueker recommended using the Financial Workshop on March 12, 2019, to prioritize projects and budgeting, and have a one-item Special Meeting in the future to discuss a plan for the Harford Pier, in which the Commissioners agreed.

This item required no formal action be taken.

**DISCUSSION ITEM F): HEAVY EQUIPMENT REPOWER: CONSIDER REPOWER OPTIONS FOR THE LITTLE GIANT; PROVIDE DIRECTION TO STAFF**

Facilities Manager Chris Munson presented the item, went over the key points in the staff report, and answered questions from the Board.

Commissioner Barrow stated that he thought the quote was too high to replace the engine, and that we could wait on it and try to get a better price.

Facilities Manager Chris Munson stated that other options could be explored, but risk losing APCD funding.

President Vessely called for public comment, of which there was none.

There was no further discussion and the following action was taken:

**Action:**

Commissioner Matakovich moved to approve allocating Little Giant repowering with Tier 4 engine expense of \$10,000 to Facilities Department, Operations Maintenance budget line item, and decreasing budget contingency fund in an equal amount; assign rebate of \$8,000 to replace funds in Facilities Department budget contingency fund. Commissioner Blecha seconded, and the motion carried, 3-2. [Commissioner Barrow and Commissioner Brandy dissenting.]

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**COMMUNICATIONS**

Commissioner Matakovich stated the Avila Spotlight will be held this Thursday, February 28, 2019, from 3:00 p.m. – 6:00 p.m. at the Avila Beach Community Center.

President Vessely noted that he had met with John Dunn, City Administrator for San Luis Obispo, and received ideas on goal setting and improving relationships with Harbor Manager and staff; and provided a handout to the other Commissioners.

President Vessely proposed that they bring Mr. Dunn in to go over the process.

Harbor Manager Andrea Lueker stated that she had secured a meeting with the Coast Guard during CMANC.

Harbor Manager Andrea Lueker stated that a field biologist from the Army Corps of Engineers would be here on February 27<sup>th</sup> doing work by the breakwater looking at sea lion rookery.

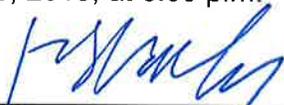
Harbor Manager Andrea Lueker noted that she would be emailing the Commissioners her response to her evaluation soon.

There were no further communications.

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**ADJOURNMENT**

The meeting adjourned at 9:38 p.m. to the next regularly scheduled meeting on Tuesday, March 26, 2019, at 6:00 p.m.

  
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Bob Vessely, President

Attest:

  
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Jim Blecha, Secretary

Respectfully submitted by: Jennifer Harley, Interim Administrative Secretary