

BOARD OF COMMISSIONERS

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SUZY WATKINS *Harbor Director*
TY GREEN *Legal Counsel*
PHILLIP J. SEXTON, CPA *Treasurer*

**PORT SAN LUIS HARBOR DISTRICT
BOARD MEETING AGENDA**

"To serve the public with an array of commercial and recreational boating, fishing, and coastal-related opportunities, while ensuring an environmentally responsible, safe, well-managed, and financially sustainable harbor that preserves our marine heritage and character."

**TUESDAY, November 14, 2023
2:00 PM**

**COASTAL GATEWAY BUILDING
3900 AVILA BEACH DRIVE, AVILA BEACH, CA**

1. 2:00 PM CALL TO ORDER / PUBLIC COMMENT

2. ADJOURN TO CLOSED SESSION

Pursuant to Government Code §54957: Public Employment – District Legal Counsel

Pursuant to Government Code §54957: Public Employee Annual Performance Evaluation – Harbor Director

3. 2:30 PM ADJOURN TO OPEN SESSION / ROLL CALL / FLAG SALUTE

4. PUBLIC COMMENT

Members of the public may speak regarding items not on the agenda. The public will be offered an opportunity to comment on agenda discussion items when these items are presented. All participants are requested to state their name and place of residence. Presentations are limited to three minutes.

5. CONSENT ITEMS

Consent agenda items may be pulled for separate discussion by a Commissioner prior to Board action. After an item is pulled, the public will be given the opportunity to speak on the pulled item. The public may also comment on any item not pulled by a Commissioner prior to Board action.

A. [Activity Reports](#): Department Activity Reports; receive and file.

B. [Treasurer's Report](#): September 2023; receive and file.

C. [Monthly Payables](#): October 2023 check register; receive and file.

D. [Minutes](#): October 17, 2023, and October 24, 2023, Minutes; recommend approval.

E. [1st Quarter Rent Report](#): FY 2023-24 quarterly rent report; receive and file.

F. [FYE 2022/2023 Budgetary Transfers](#): Budgetary Transfers for Fiscal Year End 2022/2023.

G. [2022-23 Reserve Funding and Use – Clarification of October 24, 2023, Staff Report](#): Receive and file.

6. DISCUSSION ITEMS

A. **2024 License to do Business on District Property – Proposal Review**: Requests for 2024 licenses and license renewals; recommend approval. [Staff Report](#), [Attachment 1](#), [Attachment 2](#)

7. COMMUNICATIONS

At this time, any Commissioner or the Harbor Director may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Commission Policies and Procedures, they may provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov. Code Sec. 54954.2)

8. ADJOURNMENT

The next regular meeting of the Harbor District will be held on Tuesday, December 12, 2023, at 2:00 PM.

Copies of the staff reports or written materials provided to the Harbor Commission for Open Session agenda items may be obtained online at www.portsanluis.com, and are also available at the Customer Service Counter of the Harbor Office for public inspection and reproduction, at cost, during normal business hours (8:00 a.m. – 12:00 noon and 1:00 p.m. to 4:30 p.m.). Closed Session items are not available for public review.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda and/or the documents in the agenda packet provided in an alternative format, please contact the Harbor District Office at 805.595.5410 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made.