

BOARD OF COMMISSIONERS

MARY MATAKOVICH - District 3 *President*  
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SUZY WATKINS *Harbor Director*  
TY GREEN *Legal Counsel*  
PHILLIP J. SEXTON, CPA *Treasurer*

## PORT SAN LUIS HARBOR DISTRICT BOARD MEETING AGENDA

"To serve the public with an array of commercial and recreational boating, fishing, and coastal-related opportunities, while ensuring an environmentally responsible, safe, well-managed, and financially sustainable harbor that preserves our marine heritage and character."

TUESDAY, September 26, 2023  
6:00 PM

COASTAL GATEWAY BUILDING  
3900 AVILA BEACH DRIVE, AVILA BEACH, CA

**1. 6:00 ADJOURN TO OPEN SESSION / ROLL CALL / FLAG SALUTE**

**2. PRESENTATION**

Presentation on Updated Legal Requirements for Contributions to Local Government Agency Officers.

**3. PUBLIC COMMENT**

Members of the public may speak regarding items not on the agenda. The public will be offered an opportunity to comment on agenda discussion items when these items are presented. All participants are requested to state their name and place of residence. Presentations are limited to three minutes.

**4. CONSENT ITEMS**

Consent agenda items may be pulled for separate discussion by a Commissioner prior to Board action. After an item is pulled, the public will be given the opportunity to speak on the pulled item. The public may also comment on any item not pulled by a Commissioner prior to Board action.

- A. **Activity Reports:** Department Activity Reports; receive and file.
- B. **Treasurer's Report:** July 2023; receive and file.
- C. **Monthly Payables:** August 2023 check register; receive and file.
- D. **Minutes:** [August 02, 2023](#), and [August 22, 2023](#), Minutes; recommend approval.
- E. **Harford Landing Grind and Pave Bid Award:** Recommend approval.
- F. **Budget Adjustments for Fiscal Year 2023/24:** Recommend approval.

**5. DISCUSSION ITEMS**

- A. **Strategic Planning Committee's Plan to Address District Objective #5:** Review and provide input.  
[Staff Report](#), [Attachment 1](#), [Attachment 2](#)
- B. **Avila Beach Drinking Fountain and Bottle Refill Station:** Approve donation and budget adjustment.  
[Staff Report](#)
- C. **Amendments to Harbor Director and Manager Employment Agreements:** Recommend approval.  
[Staff Report](#), [Attachment 1](#), [Attachment 2](#), [Attachment 3](#), [Attachment 4](#)

**6. COMMUNICATIONS**

At this time, any Commissioner or the Harbor Director may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Commission Policies and Procedures, they may provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter or request a matter of business on a future agenda. (Gov. Code Sec. 54954.2)

**7. ADJOURNMENT**

The next regular meeting of the Harbor District will be held on Tuesday, October 24, 2023, at 6:00 PM.

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Copies of the staff reports or written materials provided to the Harbor Commission for Open Session agenda items may be obtained online at [www.portsanluis.com](http://www.portsanluis.com), and are also available at the Customer Service Counter of the Harbor Office for public inspection and reproduction, at cost, during normal business hours (8:00 a.m. – 12:00 noon and 1:00 p.m. to 4:30 p.m.). Closed Session items are not available for public review.

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda and/or the documents in the agenda packet provided in an alternative format, please contact the Harbor District Office at 805.595.5410 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made.*