

BOARD OF COMMISSIONERS

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SUZY WATKINS *Harbor Director*  
TY GREEN *Legal Counsel*  
PHILLIP J. SEXTON, CPA *Treasurer*

**PORT SAN LUIS HARBOR DISTRICT  
BOARD MEETING AGENDA**

"To serve the public with an array of commercial and recreational boating, fishing, and coastal-related opportunities, while ensuring an environmentally responsible, safe, well-managed, and financially sustainable harbor that preserves our marine heritage and character."

**TUESDAY, May 23, 2023  
5:00 PM**

**COASTAL GATEWAY BUILDING  
3900 AVILA BEACH DRIVE, AVILA BEACH, CA**

**1. 5:00 PM CALL TO ORDER / PUBLIC COMMENT**

**2. ADJOURN TO CLOSED SESSION**

**Pursuant to Government Code §54957.6:** Conference with labor negotiators. Agency designated representative: Harbor Director Suzy Watkins. Employee Organization: Service Employees International Union, Local 620.

**Pursuant to Government Code §54957.6:** Conference with labor negotiators. Agency designated representatives: Harbor Director Suzy Watkins. Employee Organization: Port San Luis Harbor Patrol Officers Association.

**Pursuant to Government Code §54956.8: Conference with Real Property Negotiators.** Property: Port San Luis Yacht Club. Agency negotiators: Suzy Watkins, Harbor Director. Negotiating Parties: Port San Luis Harbor District; Port San Luis Yacht Club. Under negotiation: price and terms of the lease.

**Pursuant to Government Code §54956.9(d)(1):** Conference with District Counsel existing litigation. Tome vs. Port San Luis Harbor District.

**3. 6:00 ADJOURN TO OPEN SESSION / ROLL CALL / FLAG SALUTE**

**4. PRESENTATION**

**Resolution 23-06:** Adopt Resolution 23-06 to commend and thank Bill Gaalswyk for his 15 years of service to the District.

**5. PUBLIC COMMENT**

Members of the public may speak regarding items not on the agenda. The public will be offered an opportunity to comment on agenda discussion items when these items are presented. All participants are requested to state their name and place of residence. Presentations are limited to three minutes.

**6. CONSENT ITEMS**

Consent agenda items may be pulled for separate discussion by a Commissioner prior to Board action. After an item is pulled, the public will be given the opportunity to speak on the pulled item. The public may also comment on any item not pulled by a Commissioner prior to Board action.

**A. Activity Reports:** April 2023; receive and file.

**B. Treasurer's Report:** March 2022; receive and file.

**C. Monthly Payables:** April 2023 check register; receive and file.

**D. Minutes:** April 25, 2023, Minutes; recommend approval.

**E. 3<sup>RD</sup> Quarter Financial Statements:** Receive and file.

**F. 3<sup>rd</sup> Quarter Rent Report:** Quarterly update; receive and file.

**G. Avila Pier Update:** Overview of project's current status; receive and file.

**H. Coastal Gateway HVAC Invitation to Bid (ITB) Award:** Review results of ITB and award contract; recommend approval.

## 7. DISCUSSION ITEMS

- A. Update of Jr. Lifeguard Monthly Revocable License:** Recommend approval. [Staff Report](#), [Attachment 1](#), [Attachment 2](#)
- B. Flying Flags Avila Beach Update and Next Phase Concepts:** Receive and file. [Staff Report](#)
- C. Strategic Planning Committee Meeting Summary:** Review and provide input. [Staff Report](#), [Attachment 1](#), [Attachment 2](#)
- D. Fiscal Year 2023-24 Preliminary Budget:** Resolution 23-07 adopting preliminary budget; recommend approval. [Staff Report](#), [Attachment 1](#), [Attachment 2](#)
- E. Budget Adjustment - Wastewater Expenses:** Recommend approval. [Staff Report](#)

## 8. COMMUNICATIONS

At this time, any Commissioner or the Harbor Director may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Commission Policies and Procedures, they may provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter or request a matter of business on a future agenda. (Gov. Code Sec. 54954.2)

## 9. ADJOURNMENT

The next regular meeting of the Harbor District will be held on Tuesday, June 27, 2023, at 6:00 PM.

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Copies of the staff reports or written materials provided to the Harbor Commission for Open Session agenda items may be obtained online at [www.portsanluis.com](http://www.portsanluis.com), and are also available at the Customer Service Counter of the Harbor Office for public inspection and reproduction, at cost, during normal business hours (8:00 a.m. – 12:00 noon and 1:00 p.m. to 4:30 p.m.). Closed Session items are not available for public review.

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda and/or the documents in the agenda packet provided in an alternative format, please contact the Harbor District Office at 805.595.5410 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made.*