

BOARD OF COMMISSIONERS

JIM BLECHA
MARY MATAKOVICH
BOB VESSELY
DREW BRANDY
BILL BARROW

President
Vice President
Secretary
Commissioner
Commissioner



P.O. BOX 249 · AVILA BEACH
CALIFORNIA 93424
(805) 595-5400 · Fax 595-5404
www.portsanluis.com

ANDREA LUEKER *Harbor Manager*
JEFFREY MINNERY *Legal Counsel*
PHILLIP J. SEXTON, CPA *Treasurer*

**PORT SAN LUIS HARBOR DISTRICT
BOARD MEETING AGENDA**

“To serve the public with an array of commercial and recreational boating, fishing, and coastal-related opportunities, while ensuring an environmentally responsible, safe, well-managed, and financially sustainable harbor that preserves our marine heritage and character.”

Pursuant to Governor Newsom’s Executive Order N-29-20, members of the Board of Commissioners, staff, and public may participate in this meeting via teleconference and/or electronically. The Port San Luis Harbor District Coastal Gateway Building will NOT be open for accessing the meeting.

Time: April 27, 2021, 5:00 PM Pacific Time (US and Canada)

Join Zoom Meeting:

<https://zoom.us/j/4114427565?pwd=dIVnR0V4UEx0cTJSdzlwQ24rYVpEdz09>

Meeting ID: 411-442-7565

Password: 465676

By phone:

(669) 900-6833 or (346) 248-7799

**TUESDAY, APRIL 27, 2021
5:00 PM**

1. 5:00 PM CALL TO ORDER /ROLL CALL

2. ADJOURN TO CLOSED SESSION

Pursuant to Government Code §54956.9(d)(2): Conference with Legal Counsel – Anticipated Litigation. Number of potential cases: One (1).

Pursuant to Government Code §54956.9(a): Conference with legal counsel regarding the matter of *Lowry v. Port of San Luis Harbor District*.

Pursuant to Government Code §54956.9(e)(3): Conference with District Counsel regarding receipt of a claim pursuant to the Government Claims Act. Number of cases: one (1) (claim is attached to agenda for public inspection). [Tort Claim](#)

Pursuant to Government Code §54957.6: Conference with labor negotiators. Agency designated representatives: Harbor Manager, Andrea Lueker; Business Manager, Kristen Stout. Employee Organization: Service Employees International Union, Local 620.

Pursuant to Government Code §54957.6: Conference with labor negotiators. Agency designated representatives: Harbor Manager, Andrea Lueker; Business Manager, Kristen Stout. Employee Organization: Port San Luis Harbor Patrol Officers Association.

3. 6:00 PM ADJOURN TO OPEN SESSION

4. CALL TO ORDER / ROLL CALL

Announce any action taken during closed session.

5. PUBLIC COMMENT

Members of the public may speak regarding items not on the agenda. The public will be offered an opportunity to comment on agenda discussion items when these items are presented. All participants are requested to state their name and place of residence. Presentations are limited to three minutes.

6. CONSENT ITEMS

Consent agenda items may be pulled for separate discussion by a Commissioner prior to Board action. After an item is pulled, the public will be given the opportunity to speak on the pulled item. The public may also comment on any item not pulled by a Commissioner prior to Board action.

- A. [Activity Reports](#): March 2021; receive and file
- B. [Treasurer's Report](#): February 2021; receive and file
- C. [Monthly Payables](#): [March 2021 Check Register](#); receive and file
- D. [Minutes](#): [March 23, 2021, Meeting Minutes](#)
- E. [Status Update on the FY 2021/21 Objectives and Goals](#): Receive and file; no action required. [Attachment 1](#)

7. DISCUSSION ITEMS

- A. **Public Hearing to Amend Fee Schedule**: Open Public Hearing and receive public input on proposed changes to the District Code of Ordinances, Chapter 4; – Schedule of Fees, Tariffs and Other Charges; Adopt Resolution 21-07 [Parking Fees – Harford Landing and Harford Pier] and Resolution 21-08 [Annual Review and CPI Increases]. [Staff Report](#), [Attachment 1](#), [Attachment 2](#), [Attachment 3](#)
- B. **Public Hearing to Amend Chapters 1 and 20 of the District Code of Ordinances [C.O.O.]**: Open Public Hearing and receive public input on proposed changes to C.O.O., Chapter 1 – General Provisions and Definitions and to C.O.O. Chapter 20 – Vehicle Restrictions; adopt Resolution 21-09. [Staff Report](#), [Attachment 1](#), [Attachment 2](#), [Attachment 3](#)
- C. **Workplace Investigation Scope of Work**: Review draft proposal; provide direction to the District Legal Counsel. [Staff Report](#)
- D. **Fishermen's Gear Storage - Seatrain Container Discussion**: Review Options for Secondary and/or Stacked Unit; provide direction to staff. [Staff Report](#)
- E. **Port San Luis Policy Handbook, Chapter 3, Policy 3095 – Internet, Email, and Electronic Communication Policy**: Review the revised Policy 3095; provide direction to staff. [Staff Report](#), [Attachment 1](#)
- F. **Port San Luis Policy Handbook, Chapter 4, Policy 4011 – Board/Staff Communications Policy**: Review the proposed new Policy 4011; provide direction to staff. [Staff Report](#), [Attachment 1](#)
- G. **Port San Luis Policy Handbook, Chapter 5, Policy 5015 – Virtual Meeting Policy**: Review the proposed new Policy 5015; provide direction to Staff. [Staff Report](#), [Attachment 1](#)
- H. **HPPM Proposed Updates, Policy 309 – Temporary Custody of Juveniles**: Review proposed updates; recommend approval. [Staff Report](#), [Attachment 1](#)
- I. **HPPM Proposed Updates, Policy 310 – Adult Abuse**: Review proposed updates; recommend approval. [Staff Report](#), [Attachment 1](#)
- J. **HPPM Proposed Updates, Policy 314 – Report Preparation**: Review proposed updates; recommend approval. [Staff Report](#), [Attachment 1](#)

8. COMMUNICATIONS

At this time, any Commissioner or the Harbor Manager may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Commission Policies and Procedures, they may provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda (Gov. Code Sec. 54954.2).

9. FUTURE AGENDA ITEMS

Identification of items to be placed on future Agendas.

10. ADJOURNMENT

The next regular meeting of the Harbor District will be held on Tuesday, May 25, 2021, at 6:00 p.m.

Copies of the staff reports or written materials provided to the Harbor Commission for Open Session agenda items may be obtained online at www.portsanluis.com, and are also available at the Customer Service Counter of the Harbor Office for public inspection and reproduction, at cost, during normal business hours (8:00 a.m. – 12:00 noon and 1:00 p.m. to 4:30 p.m.). Closed Session items are not available for public review.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda and/or the documents in the agenda packet provided in an alternative format, please contact the Harbor District Office at 805.595.5410 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made.