

BOARD OF COMMISSIONERS

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ANDREA LUEKER *Harbor Manager*  
JEFFREY MINNERY *Legal Counsel*  
PHILLIP J. SEXTON, CPA *Treasurer*

**PORT SAN LUIS HARBOR DISTRICT  
BOARD MEETING AGENDA**

“To serve the public with an array of commercial and recreational boating, fishing, and coastal-related opportunities, while ensuring an environmentally responsible, safe, well-managed, and financially sustainable harbor that preserves our marine heritage and character.”

Pursuant to Governor Newsom’s Executive Order N-29-20, members of the Board of Commissioners, staff, and public may participate in this meeting via teleconference and/or electronically. The Port San Luis Harbor District Coastal Gateway Building will NOT be open for attending the meeting.

**Time:** March 23, 2021 5:00 PM Pacific Time (US and Canada)

**Join Zoom Meeting:**

<https://zoom.us/j/4114427565?pwd=dIVnR0V4UEx0cTJSdzlwQ24rYVpEdz09>

**Meeting ID:** 411-442-7565

**Password:** 465676

**By phone:**

(669) 900-6833

(346) 248-7799

**TUESDAY, March 23, 2021  
5:00**

**1. 5:00 PM CALL TO ORDER / PUBLIC COMMENT**

**2. ADJOURN TO CLOSED SESSION**

**Pursuant to Government Code §54956.9(d)(2):** Conference with Legal Counsel – Anticipated Litigation. Number of potential cases: Two (2).

**Pursuant to Government Code §54956.9(a):** Conference with legal counsel regarding the matter of *Lowry v. Port of San Luis Harbor District*.

**Pursuant to Government Code §54957.6:** Conference with labor negotiators. Agency designated representatives: Harbor Manager, Andrea Lueker; Business Manager, Kristen Stout. Employee Organization: Service Employees International Union, Local 620.

**Pursuant to Government Code §54957.6:** Conference with labor negotiators. Agency designated representatives: Harbor Manager, Andrea Lueker; Business Manager, Kristen Stout. Employee Organization: Port San Luis Harbor Patrol Officers Association.

**3. 6:00 PM ADJOURN TO OPEN SESSION**

**4. CALL TO ORDER / ROLL CALL**

Announce any action taken during closed session.

**5. PRESENTATIONS**

**A. Ralph M. Brown Act Review:** Presentation by Legal Counsel Jeffrey Minnery.

**6. PUBLIC COMMENT**

Members of the public may speak regarding items not on the agenda. The public will be offered an opportunity to comment on agenda discussion items when these items are presented. All participants are requested to state their name and place of residence. Presentations are limited to three minutes.

## 7. CONSENT ITEMS

Consent agenda items may be pulled for separate discussion by a Commissioner prior to Board action. After an item is pulled, the public will be given the opportunity to speak on the pulled item. The public may also comment on any item not pulled by a Commissioner prior to Board action.

- A. **Activity Reports**: February 2021; receive and file.
- B. **Treasurer's Report**: January 2021; receive and file.
- C. **Monthly Payables**: February 2021 check register; receive and file.
- D. **Minutes**: February 9, 2021, February 16, 2021, and February 23, 2021, minutes; recommend approval.
- E. **Lighthouse Keepers**: Quarterly update; receive and file. Staff Report, 2020 Quarterly Report, December 2020 Balance Sheet, January 2021 Balance Sheet
- F. **Avila Beach Community Services District (ABCSD) Easement Issue**: Review the attached easement agreement and encroachment permit, recommend approval. Staff Report, Attachment 1, Attachment 2

## 8. DISCUSSION ITEMS

- A. **Consideration of Transfer of Ownership of Avila Beach Lifeguard Tower Murals**: Receive report, recommend approval. Staff Report, Attachment 1
- B. **Consideration of Name Change for the Harbor Terrace Campground**: Receive report, provide direction to staff. Staff Report
- C. **Update on the Purchase and Relocation of Fishermen's Gear Storage Sea Trains**: Receive update, provide direction to staff. Staff Report, Attachment 1
- D. **Public Hearing to Amend Code of Ordinances**: Open public hearing and receive public input on proposed changes to the District Code of Ordinances, Chapter 4 – Fees, Tariffs and Other Charges, 4.500 - Fee Schedule; adopt Resolution No. 21-06. Staff Report, Attachment 1, Attachment 2
- E. **Consideration of a Sick Leave Donation/Catastrophic Leave Policy**: Receive report, provide direction to staff. Staff Report, Attachment 1

## 9. COMMUNICATIONS

At this time, any Commissioner or the Harbor Manager may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Commission Policies and Procedures, they may provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. (Gov. Code Sec. 54954.2)

## 10. FUTURE AGENDA ITEMS

Identification of items to be placed on future Agendas.

## 11. ADJOURNMENT

The next regular meeting of the Harbor District will be held on Tuesday, April 27, 2021, at 6:00 PM.

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Copies of the staff reports, or written materials provided to the Harbor Commission for Open Session agenda items may be obtained online at [www.portsanluis.com](http://www.portsanluis.com), and are also available at the Customer Service Counter of the Harbor Office for public inspection and reproduction, at cost, during normal business hours (8:00 a.m. – 12:00 noon and 1:00 p.m. to 4:30 p.m.). Closed Session items are not available for public review.

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda and/or the documents in the agenda packet provided in an alternative format, please contact the Harbor District Office at 805.595.5410 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made.*