

BOARD OF COMMISSIONERS

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SUZY WATKINS *Harbor Director*
JEFFREY MINNERY *Legal Counsel*
PHILLIP J. SEXTON, CPA *Treasurer*

PORT SAN LUIS HARBOR DISTRICT BOARD MEETING AGENDA

"To serve the public with an array of commercial and recreational boating, fishing, and coastal-related opportunities, while ensuring an environmentally responsible, safe, well-managed, and financially sustainable harbor that preserves our marine heritage and character."

TUESDAY, February 28, 2023
6:00 PM

COASTAL GATEWAY BUILDING
3900 AVILA BEACH DRIVE, AVILA BEACH, CA

1. 6:00 PM CALL TO ORDER / FLAG SALUTE / ROLL CALL

2. PUBLIC COMMENT

Members of the public may speak regarding items not on the agenda. The public will be offered an opportunity to comment on agenda discussion items when these items are presented. All participants are requested to state their name and place of residence. Presentations are limited to three minutes.

3. PRESENTATIONS

- A. [Certificate of Recognition](#): Presentation of the Certificate of Recognition for Budget Preparation from the Government Finance Officers Association for FY 2022/23 Budget.
- B. [Certificate of Recognition](#): Presentation of the Certificate of Achievement for Excellence in Financial Reporting (ACFR) from the Government Finance Officers Association for FY 2020/21.

4. CONSENT ITEMS

Consent agenda items may be pulled for separate discussion by a Commissioner prior to Board action. After an item is pulled, the public will be given the opportunity to speak on the pulled item. The public may also comment on any item not pulled by a Commissioner prior to Board action.

- A. [Activity Reports](#): January 2023; receive and file.
- B. [Treasurer's Report](#): December 2022; receive and file.
- C. [Monthly Payables](#): January 2023 check register; receive and file.
- D. [Minutes](#): January 24, 2023, Minutes; recommend approval.
- E. [2nd Quarter Rent Report](#): Receive and file.
- F. [2nd Quarter Financial Statements](#): Receive and file.
- G. [Fiscal Year 2022-23 Budget Calendar](#): Review the proposed updates to Policy 3020-Budget Preparation and Policy 3022-Budget Calendar, Review Budget Calendar; recommend approval.
- H. [Update of Policy Handbook](#): Review updated Policy 5020 – Board Meeting Agenda; review and file.

5. DISCUSSION ITEMS

- A. **Brown Act Updates - Continued Remote Meetings and Removal of Disruptive Attendees**: Receive presentation of the New California State Legislation that took effect on January 1, 2023.
- B. **Update of Policy Handbook**: Review and approve proposed update to Policy 4060 – Committees of the Board of Commissioners; recommend approval. [Staff Report](#), [Attachment 1](#), [Attachment 2](#)
- C. **2023 Standing and Ad-hoc Committee Assignments**: Review President's recommendations for 2023; receive and file. [Staff Report](#)
- D. **Dredge Pump Repair**: Review the allocation of an additional \$6,500 to the Major Maintenance Project – Dredge Pump Maintenance; recommend approval. [Staff Report](#), [Attachment 1](#)
- E. **County Request for Temporary Assignment of Water**: Review staff recommendation; recommend approval. [Staff Report](#), [Attachment 1](#)

6. COMMUNICATIONS

At this time, any Commissioner or the Harbor Director may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Commission Policies and Procedures, they may provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov. Code Sec. 54954.2)

7. FUTURE AGENDA ITEMS

Identification of items to be placed on future Agendas:

- **Ongoing:** Port San Luis Harbor District Policy Update
- **Ongoing:** Review and Update all Leases

8. ADJOURNMENT

The next regular meeting of the Harbor District will be held on Tuesday, March 28, 2023, at 6:00 PM.

Copies of the staff reports or written materials provided to the Harbor Commission for Open Session agenda items may be obtained online at www.portsanluis.com, and are also available at the Customer Service Counter of the Harbor Office for public inspection and reproduction, at cost, during normal business hours (8:00 a.m. – 12:00 noon and 1:00 p.m. to 4:30 p.m.). Closed Session items are not available for public review.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda and/or the documents in the agenda packet provided in an alternative format, please contact the Harbor District Office at 805.595.5410 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made.