

BOARD OF COMMISSIONERS

DREW BRANDY  
MARY MATAKOVICH  
BOB VESSELY  
BILL BARROW  
JIM BLECHA

*President*  
*Vice President*  
*Secretary*  
*Commissioner*  
*Commissioner*



P.O. BOX 249 · AVILA BEACH  
CALIFORNIA 93424  
(805) 595-5400 · Fax 595-5404  
www.portsanluis.com

SUZY WATKINS *Harbor Director*  
JEFFREY MINNERY *Legal Counsel*  
PHILLIP J. SEXTON, CPA *Treasurer*

## PORT SAN LUIS HARBOR DISTRICT BOARD MEETING AGENDA

"To serve the public with an array of commercial and recreational boating, fishing, and coastal-related opportunities, while ensuring an environmentally responsible, safe, well-managed, and financially sustainable harbor that preserves our marine heritage and character."

TUESDAY, November 15, 2022  
1:00 PM

COASTAL GATEWAY BUILDING  
3900 AVILA BEACH DRIVE, AVILA BEACH, CA

1. 1:00 PM CALL TO ORDER / PUBLIC COMMENT
2. ADJOURN TO CLOSED SESSION

**Pursuant to Government Code §54957.6:** Conference with labor negotiators. Agency designated representatives: Harbor Director, Suzy Watkins. Employee Organization: Unrepresented Employees.

**Pursuant to Government Code §54957:** Public Employee Annual Performance Evaluation – Harbor Director

3. 2:00 PM ADJOURN TO OPEN SESSION / ROLL CALL / FLAG SALUTE

4. PUBLIC COMMENT

Members of the public may speak regarding items not on the agenda. The public will be offered an opportunity to comment on agenda discussion items when these items are presented. All participants are requested to state their name and place of residence. Presentations are limited to three minutes.

5. CONSENT ITEMS

Consent agenda items may be pulled for separate discussion by a Commissioner prior to Board action. After an item is pulled, the public will be given the opportunity to speak on the pulled item. The public may also comment on any item not pulled by a Commissioner prior to Board action.

- Activity Reports:** October 2022; receive and file.
- Treasurer's Report:** September 2022; receive and file.
- Monthly Payables:** October 2022 check register; receive and file.
- Minutes:** October 25, 2022, Minutes; recommend approval.
- 1<sup>st</sup> Quarter Rent Report:** FY 2022-23 quarterly rent report; receive and file.
- Update of Policy Handbook:** Review updated Policy 1015-Standards of Decorum and Civility, update to Policy 2215-Workplace Bullying and Violence Policy, and Policy 2220-Equal Employment Opportunity Policy & Statement; review and file.
- Breakwater Update:** receive and file.
- Avila Pier Update:** receive and file.
- Fat Cat's Café Lease Site Improvements:** Review proposed lease site improvements; recommend approval.

6. DISCUSSION ITEMS

- 2023 License to do Business on District Property – Proposal Review:** Requests for 2023 licenses and license renewals; recommend approval. [Staff Report](#), [Attachment 1](#), [Attachment 2](#)
- Dock Replacement Request for Proposals (RFP):** Receive proposals, review staff and Property Committee recommendations, recommend award [Staff Report](#), [Attachment 1](#), [Attachment 2](#)

7. COMMUNICATIONS

At this time, any Commissioner or the Harbor Director may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Commission Policies and Procedures, they may provide a reference to staff or other resources for factual information, request staff to

report back to the Commission at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov. Code Sec. 54954.2)

## 8. FUTURE AGENDA ITEMS

Identification of items to be placed on future Agendas:

- **Public Art:** Mural on the Wall proposal.
- **Ongoing:** Port San Luis Harbor District Policy Update

## 9. ADJOURNMENT

The next regular meeting of the Harbor District will be held on Tuesday, December 13, 2022, at 2:00 PM.

---

Copies of the staff reports or written materials provided to the Harbor Commission for Open Session agenda items may be obtained online at [www.portsanluis.com](http://www.portsanluis.com), and are also available at the Customer Service Counter of the Harbor Office for public inspection and reproduction, at cost, during normal business hours (8:00 a.m. – 12:00 noon and 1:00 p.m. to 4:30 p.m.). Closed Session items are not available for public review.

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda and/or the documents in the agenda packet provided in an alternative format, please contact the Harbor District Office at 805.595.5410 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made.*