

BOARD OF COMMISSIONERS

DREW BRANDY  
MARY MATAKOVICH  
BOB VESSELY  
BILL BARROW  
JIM BLECHA

*President*  
*Vice President*  
*Secretary*  
*Commissioner*  
*Commissioner*



P.O. BOX 249 · AVILA BEACH  
CALIFORNIA 93424  
(805) 595-5400 · Fax 595-5404  
www.portsanluis.com

SUZY WATKINS *Harbor Director*  
JEFFREY MINNERY *Legal Counsel*  
PHILLIP J. SEXTON, CPA *Treasurer*

## PORT SAN LUIS HARBOR DISTRICT BOARD MEETING AGENDA

"To serve the public with an array of commercial and recreational boating, fishing, and coastal-related opportunities, while ensuring an environmentally responsible, safe, well-managed, and financially sustainable harbor that preserves our marine heritage and character."

TUESDAY, September 27, 2022  
6:00 PM

COASTAL GATEWAY BUILDING  
3900 AVILA BEACH DRIVE, AVILA BEACH, CA

### 1. 6:00 PM CALL TO ORDER / ROLL CALL / FLAG SALUTE

### 2. PUBLIC COMMENT

Members of the public may speak regarding items not on the agenda. The public will be offered an opportunity to comment on agenda discussion items when these items are presented. All participants are requested to state their name and place of residence. Presentations are limited to three minutes.

### 3. CONSENT ITEMS

Consent agenda items may be pulled for separate discussion by a Commissioner prior to Board action. After an item is pulled, the public will be given the opportunity to speak on the pulled item. The public may also comment on any item not pulled by a Commissioner prior to Board action.

- A. [Activity Reports](#): August 2022; receive and file.
- B. [Treasurer's Report](#): July 2022; receive and file.
- C. [Monthly Payables](#): August 2022 check register; receive and file.
- D. [Minutes](#): August 23, 2022, and August 31, 2022, Minutes; recommend approval.
- E. [Budget Adjustment - Pier Lumber & Materials for Camel Grant](#): recommend approval.
- F. [Service Employees International Union \(SEIU\), Local 620, Memorandum of Understanding Side Letter](#): Recommend approval.

### 4. DISCUSSION ITEMS

- A. **Port San Luis Code of Ordinances Chapter 16 – Mooring Regulations Review**: Review and discuss. [Staff Report](#), [Attachment](#)
- B. **Discontinued Seasonal Fire Ring Program**: Review and discuss. [Staff Report](#)
- C. **Update of Policy Handbook**: Review and approve the proposed Policy 1015 – Standards of Decorum and Civility, the proposed update to Policy 2215 – Workplace Bullying and Violence Policy, and Policy 2220 – Equal Employment Opportunity Policy & Statement; recommend approval. [Staff Report](#), [Policy 1015](#), [Policy 2215](#), [Policy 2220](#)
- D. **Harbor Patrol Department Report and Budget Adjustment**: Purchase of load bearing vests; recommend approval. [Staff Report](#)
- E. **Conflict of Interest Code – Biennial Review**: Review and affirm the proposed Conflict of Interest Code; adopt Resolution 22-17. [Staff Report](#), [Attachment 1](#), [Attachment 2](#)
- F. **California State Parks, Div. of Boating and Waterways – Surrendered and Abandoned Vessel Exchange (SAVE) Grant Acceptance**: Adopt Resolution 22-18 authorizing Harbor Director to sign Agreement on behalf of the District; recommend approval. [Staff Report](#), [Attachment 1](#)

### 5. COMMUNICATIONS

At this time, any Commissioner or the Harbor Director may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Commission Policies and Procedures, they may provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov. Code Sec. 54954.2)

## 6. FUTURE AGENDA ITEMS

Identification of items to be placed on future Agendas:

- **November 2022:** Approval of 2023 License Renewals and new License Proposals
- **Ongoing:** Port San Luis Harbor District Policy Update

## 7. ADJOURNMENT

The next regular meeting of the Harbor District will be held on Tuesday, October 25, 2022, at 6:00 PM.

---

Copies of the staff reports or written materials provided to the Harbor Commission for Open Session agenda items may be obtained online at [www.portsanluis.com](http://www.portsanluis.com), and are also available at the Customer Service Counter of the Harbor Office for public inspection and reproduction, at cost, during normal business hours (8:00 a.m. – 12:00 noon and 1:00 p.m. to 4:30 p.m.). Closed Session items are not available for public review.

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda and/or the documents in the agenda packet provided in an alternative format, please contact the Harbor District Office at 805.595.5410 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made.*