

BOARD OF COMMISSIONERS



DREW BRANDY  
MARY MATAKOVICH  
BOB VESSELY  
BILL BARROW  
JIM BLECHA

*President*  
*Vice President*  
*Secretary*  
*Commissioner*  
*Commissioner*

P.O. BOX 249 · AVILA BEACH  
CALIFORNIA 93424  
(805) 595-5400 · Fax 595-5404  
www.portsanluis.com

SUZY WATKINS *Harbor Director*  
JEFFREY MINNERY *Legal Counsel*  
PHILLIP J. SEXTON, CPA *Treasurer*

**PORT SAN LUIS HARBOR DISTRICT  
BOARD MEETING AGENDA**

“To serve the public with an array of commercial and recreational boating, fishing, and coastal-related opportunities, while ensuring an environmentally responsible, safe, well-managed, and financially sustainable harbor that preserves our marine heritage and character.”

**TUESDAY, April 26, 2022  
6:00 PM**

**COASTAL GATEWAY BUILDING  
3900 AVILA BEACH DRIVE, AVILA BEACH, CA**

**1. 6:00 PM CALL TO ORDER / FLAG SALUTE / ROLL CALL**

**2. PUBLIC COMMENT**

Members of the public may speak regarding items not on the agenda. The public will be offered an opportunity to comment on agenda discussion items when these items are presented. All participants are requested to state their name and place of residence. Presentations are limited to three minutes.

**3. PRESENTATION**

**A. Friends of Avila Pier:** Presentation of donation made to the Avila Pier Repair Project Stage 1.

**4. CONSENT ITEMS**

Consent agenda items may be pulled for separate discussion by a Commissioner prior to Board action. After an item is pulled, the public will be given the opportunity to speak on the pulled item. The public may also comment on any item not pulled by a Commissioner prior to Board action.

**A. Activity Reports:** March 2022; receive and file.

**B. Treasurer's Report:** February 2022; receive and file.

**C. Monthly Payables:** March 2022 check register; receive and file.

**D. Minutes:** March 22, 2022, and March 30, 2022, minutes; recommend approval.

**E. Avila Pier Pile Repair Materials:** Recommend approval.

**F. Harford Pier Canopy Contract Award Adjustment:** Recommend approval.

**5. DISCUSSION ITEMS**

**A. Public Hearing to Amend Fee Schedule:** Open Public Hearing and receive public input on proposed changes to the District Code of Ordinances, Chapter 4 – Schedule of Fees, Tariffs and Other Charges; Review and set User Fees and Adjust Schedule of Fees, Tariffs, and Other Chargers; Adopt Resolution 22-07. Staff Report, Attachment 1, Attachment 2

**B. Underground Storage Tank Funding Options:** Review funding options for Underground Storage Tank Replacement; provide direction to staff. Staff Report, Attachment 1

**C. Port San Luis Harbor District Policy Proposed Updates for Policies 3020:** Review proposed updates; recommend approval. Staff Report, Attachment 1

**D. Fleet Status and Replacement Program:** Review fleet replacement program and schedule; recommend approval. Staff Report

**6. COMMUNICATIONS**

At this time, any Commissioner or the Harbor Director may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Commission Policies and Procedures, they may provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov. Code Sec. 54954.2)

**7. FUTURE AGENDA ITEMS**

Identification of items to be placed on future Agendas:

June 2022	2022/23 Final Budget
June 2022	Harford Pier Site Plan
September 2022	RFP Monthly Revocable Licenses
October 2022	Approval of RFP Monthly Revocable Licenses
TBD	Port San Luis Harbor District Policy Update

**8. ADJOURNMENT**

The next regular meeting of the Harbor District will be held on Tuesday, May 24, 2022, at 6:00 PM.

---

Copies of the staff reports or written materials provided to the Harbor Commission for Open Session agenda items may be obtained online at [www.portsanluis.com](http://www.portsanluis.com), and are also available at the Customer Service Counter of the Harbor Office for public inspection and reproduction, at cost, during normal business hours (8:00 a.m. – 12:00 noon and 1:00 p.m. to 4:30 p.m.). Closed Session items are not available for public review.

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda and/or the documents in the agenda packet provided in an alternative format, please contact the Harbor District Office at 805.595.5410 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made.*