

BOARD OF COMMISSIONERS

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*Commissioner*



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ANDREA LUEKER *Harbor Manager*  
JEFFREY MINNERY *Legal Counsel*  
PHILLIP J. SEXTON, CPA *Treasurer*

## PORT SAN LUIS HARBOR DISTRICT BOARD MEETING AGENDA

“To serve the public with an array of commercial and recreational boating, fishing, and coastal-related opportunities, while ensuring an environmentally responsible, safe, well-managed, and financially sustainable harbor that preserves our marine heritage and character.”

TUESDAY, July 27, 2021  
5:15 PM

COASTAL GATEWAY BUILDING  
3900 AVILA BEACH DRIVE, AVILA BEACH, CA

**1. 5:15 PM CALL TO ORDER / PUBLIC COMMENT**

**2. PUBLIC COMMENT**

Members of the public may speak regarding items on the Closed Session Agenda. All participants are requested to state their name and place of residence. Presentations are limited to three minutes.

**3. ADJOURN TO CLOSED SESSION**

**Pursuant to Government Code §54956.9(d)(2):** Conference with Legal Counsel – Anticipated Litigation. Number of potential cases: One (1).

**Pursuant to Government Code §54956.9(a):** Conference with legal counsel regarding the matter of *Lowry v. Port of San Luis Harbor District*.

**Pursuant to Government Code §54957.6:** Conference with labor negotiators. Agency designated representatives: Harbor Manager, Andrea Lueker; Business Manager, Kristen Stout; Legal Counsel, Jeff Minnery. Employee Organization: Service Employees International Union, Local 620.

**4. 6:00 PM ADJOURN TO OPEN SESSION / ROLL CALL / FLAG SALUTE**

Announce any action taken during closed session.

**5. PUBLIC COMMENT**

Members of the public may speak regarding items not on the agenda. The public will be offered an opportunity to comment on agenda discussion items when these items are presented. All participants are requested to state their name and place of residence. Presentations are limited to three minutes.

**6. CONSENT ITEMS**

Consent agenda items may be pulled for separate discussion by a Commissioner prior to Board action. After an item is pulled, the public will be given the opportunity to speak on the pulled item. The public may also comment on any item not pulled by a Commissioner prior to Board action.

**A. Activity Reports:** June 2021; receive and file.

**B. Treasurer’s Report:** May 2021; receive and file.

**C. Monthly Payables:** June 2021 check register; receive and file.

**D. Minutes:** June 1 and June 29, 2021 draft minutes; recommend approval.

**E. Lighthouse Keepers:** Quarterly update; receive and file. Staff Report, Attachment 1, Attachment 2

**F. 2020/21 Discretionary Funds:** Report of 2020/21 Discretionary Funds use; receive and file. Staff Report, Attachment 1

**G. 2020/21 Employee Reimbursements:** Receive and file; no action required. Staff Report

**H. 2021/22 Appropriation Limit:** Approve Limit; adopt Resolution 21-12. Staff Report, Attachment 1, Attachment 2

**I. Avila Pier Utilities Replacement Project:** Review proposal received from MKN & Associates for engineering design services; recommend approval. Staff Report, Attachment 1

**J. Commercial Fishermen’s Gear Storage – Project Continuance FY2021/22:** Allocation of use of \$35,000 in the current FY2021/22 Budget; recommend approval. Staff Report

- K. Harford Pier Site Plan – Project Continuance FY21:** Continued work with District consultants Frasier Seiple Architects; recommend approval. [Staff Report](#)

## 7. DISCUSSION ITEMS

- A. Avila Community Plan:** Review draft plan; provide feedback and comments to be forwarded to San Luis Obispo County Planning Department. [Staff Report](#)
- B. Consideration of Fat Cat’s Request for Continued Use of Outdoor Public Space:** Receive request; provide direction to staff. [Staff Report](#), [Attachment 1](#), [Attachment 2](#)
- C. Wholesale Fish Buying/Live Fish Storage Facility Request for Proposals:** Review the draft Request for Proposal for the Wholesale Fish Buying/Live Fish Storage Facility; recommend approval to move forward with the process. [Staff Report](#), [Attachment 1](#), [Attachment 2](#)
- D. Consideration of Electric Vehicle Chargers in Port San Luis:** Receive report; provide direction to staff on preferences for charger type (Level 2 or 3), phasing, and general location. [Staff Report](#)
- E. Redistricting Services RFP:** Award contract for Redistricting Services to Cooperative Strategies; recommend approval. [Staff Report](#); [Attachment](#)

## 8. COMMUNICATIONS

At this time, any Commissioner or the Harbor Manager may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Commission Policies and Procedures, they may provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda. (Gov. Code Sec. 54954.2)

## 9. FUTURE AGENDA ITEMS

Identification of items to be placed on future Agendas.

## 10. ADJOURNMENT

The next regular meeting of the Harbor District will be held on Tuesday, August 24, 2021, at 6:00 p.m.

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Copies of the staff reports or written materials provided to the Harbor Commission for Open Session agenda items may be obtained online at [www.portsanluis.com](http://www.portsanluis.com), and are also available at the Customer Service Counter of the Harbor Office for public inspection and reproduction, at cost, during normal business hours (8:00 a.m. – 12:00 noon and 1:00 p.m. to 4:30 p.m.). Closed Session items are not available for public review.

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda and/or the documents in the agenda packet provided in an alternative format, please contact the Harbor District Office at 805.595.5410 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made.*