

BOARD OF COMMISSIONERS

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**PORT SAN LUIS HARBOR DISTRICT
 BOARD MEETING AGENDA**

“To serve the public with an array of commercial and recreational boating, fishing, and coastal-related opportunities, while ensuring an environmentally responsible, safe, well-managed, and financially sustainable harbor that preserves our marine heritage and character.”

**TUESDAY, March 28, 2017
 4:30 PM**

**COASTAL GATEWAY BUILDING
 3900 AVILA BEACH DRIVE, AVILA BEACH, CA**

1. 4:30 PM CALL TO ORDER / PUBLIC COMMENT

2. ADJOURN TO CLOSED SESSION

Pursuant to Government Code §54956.8: Conference with Real Property Negotiators. Property: Approximately 32 acres commonly known as Harbor Terrace. Agency Negotiators: Andrea Lueker, Harbor Manager; Kristen Stout, Business Manager; Loch Dreizler, Facilities Manager; Phil Sexton, Treasurer; Jeff Minnery, Legal Counsel; and Rick Rengel, Project Management Consultant. Negotiating Parties: Port San Luis Harbor District; Red Tail Acquisitions, LLC. Under negotiation: price and terms of payment of development and lease agreement.

Pursuant to Government Code §54956.8: Conference with Real Property Negotiators. Property: Harford Pier Lease Site occupied by Olde Port Inn Restaurant. Agency Negotiators: Andrea Lueker, Harbor Manager; Kristen Stout, Business Manager; Phil Sexton, Treasurer; and Jeff Minnery, Legal Counsel. Negotiating Parties: Port San Luis Harbor District; DRW Restaurants, Inc. dba Olde Port Inn. Under negotiation: price and terms of payment of lease agreement.

Pursuant to Government Code §54956.9(e)(3): Conference with Legal Counsel. Receipt of a claim pursuant to the Tort Claims Act. Number of potential cases (1).

3. 6:00 PM ADJOURN TO OPEN SESSION / ROLL CALL / FLAG SALUTE

Announce any action taken during closed session.

4. PUBLIC COMMENT

Members of the public may speak regarding items not on the agenda. The public will be offered an opportunity to comment on agenda discussion items when these items are presented. All participants are requested to state their name and place of residence. Presentations are limited to three minutes.

5. PRESENTATIONS:

A. Swearing in of the New Chief Harbor Patrol Officer; President Matakovich will swear in Matthew Ashton as the new Chief Harbor Patrol Officer.

B. Governing Board Effectiveness Survey: Administer the survey to meeting’s attendees (voluntary).
[Staff Report](#)

6. CONSENT ITEMS

Consent agenda items may be pulled for separate discussion by a Commissioner prior to Board action. After an item is pulled, the public will be given the opportunity to speak on the pulled item. The public may also comment on any item not pulled by a Commissioner prior to Board action.

A. Activity Reports: February 2017; receive and file [Staff Report](#)

B. Treasurer’s Report: January 2017; receive and file [Staff Report](#)

C. Monthly Payables: February 2017 check register; receive and file [Staff Report](#) / [Attachment 1](#)

D. Minutes: [February 28, 2017](#) minutes; recommend approval

E. Lighthouse Keepers: February 2017 update; receive and file [Staff Report](#)

F. Avila Pier Update: February 2017 update; receive and file [Staff Report](#)

G. Harbor Terrace Development Project: February 2017 update; receive and file [Staff Report](#)

- H. **Lifeguard Operations:** 2017 Operating Schedule, updated Job Descriptions and updated Salary Schedule; recommend approval [Staff Report](#) / [Attachment 1](#) / [Attachment 2](#) / [Attachment 3](#) / [Attachment 4](#)
- I. **Language Clean-up for Holiday Pay and Overtime Pay:** Side letters to the Memorandums of Understanding with the Service Employees International Union and Harbor Patrol Officers Association; recommend approval [Staff Report](#) / [Attachment 1](#) / [Attachment 2](#)
- J. **Audit Services Request for Proposals:** FY 2017, 2018 and 2019 Audit Services; approve professional services agreement; recommend approval. [Staff Report](#) / [Attachment 1](#)
- K. **Avila Beach Civic Association-Parking Lot Use Agreement:** recommend approval [Staff Report](#) / [Attachment 1](#)
- L. **Harford Pier Hoist #4 Project:** February 2017 update; receive and file [Staff Report](#) / [Attachment 1](#)

7. DISCUSSION ITEMS

- A. **Avila Pier Rehabilitation Ad-hoc Committee's Recommendations:** Consultant Netzel Grigsby and the Study Advisory Committee have provided input to the Committee whose recommendations are presented for Board action; provide direction to staff. [Staff Report](#) / [Attachment 1](#)
- B. **Fiscal Year 2017-18 Preliminary Budget:** Review 1st draft preliminary budget; provide direction to staff [Staff Report](#) / [Attach 1](#) / [Attach 2](#) / [Attach 3](#) / [Attach 4](#) / [Attach 5](#) / [Attach 6](#) / [Attach 7](#) / [Attach 8](#)
- C. **Avila Beach Paddlesports:** Request for vehicle use on Avila Beach; provide direction to staff. [Staff Report](#) / [Attachment 1](#) / [Attachment 2](#)
- D. **Harbor Patrol Review:** Review of the 2016 Public Safety program, receive and file. [Staff Report](#)
- E. **Harbor Terrace Development:** Request from Red Tail Acquisitions to extend the Exclusive Right to Negotiate (ERN) Agreement for an additional 30 days; recommend approval [Staff Report](#) / [Attach 1](#)
- F. **California Special Districts Association (CSDA):** Call for nominations to the CSDA Board [Staff Report](#) / [Attachment 1](#)
- G. **Special District Risk Management Authority (SDRMA):** Call for nominations to the SDRMA Board; (Resolution 17-03) [Staff Report](#) / [Attachment 1](#) / [Attachment 2](#)
- H. **California Governor's Office of Emergency Services:** Designation of Agent(s) to execute on behalf of the District; adopt Resolution 17-04; recommend approval [Staff Report](#) / [Attachment 1](#)

8. COMMUNICATIONS

At this time, any Commissioner or the Harbor Manager may ask a question for clarification, make an announcement, or report briefly on his or her activities. In addition, subject to Commission Policies and Procedures, they may provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda. (Gov. Code Sec. 54954.2)

9. ADJOURNMENT

The next regular meeting of the Harbor Commission will be held on Tuesday, April 25, at 6:00 p.m.

Copies of the staff reports or written materials provided to the Harbor Commission for Open Session agenda items may be obtained online at www.portsanluis.com, and are also available at the Customer Service Counter of the Harbor Office for public inspection and reproduction, at cost, during normal business hours (8:00 a.m. – 12:00 noon and 1:00 p.m. to 4:30 p.m.). Closed Session items are not available for public review.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting or if you need the agenda and/or the documents in the agenda packet provided in an alternative format, please contact the Harbor District Office at 805.595.5410 at least 48 hours prior to the meeting to ensure that reasonable arrangements can be made.